



Komfort Partitioning Limited recognises that it has a moral and legal obligation to protect the health, safety and welfare of all its employees and anyone that could be affected by its undertakings. Health and safety is not separate from our business, it is central to everything we do and we absolutely do not compromise on it.

This statement is a declaration of the boards intent to establish and maintain a safe and healthy working environment for all of the company's undertakings. Senior managers and supervisors will give a positive lead in these matters, however every employee is expected to support and further develop the company's attitude towards health and safety.

This is a process of continuous improvement which relies primarily on the systematic identification, assessment and control of hazards and risks, underpinned by awareness of relevant legislation, other requirements and best practice. To demonstrate our commitment to achieving this we are registered to OHSAS 18001. We will set yearly targets and objectives, and arrange for external, third party auditors to regularly audit our business to ensure our ongoing compliance with these standards.

The policy, which will be made available to all interested parties and members of the public upon request, will be implemented by adopting the following main principles:-

- Comply with all relevant statutory legislation, and apply best practice principals.
- Conduct its work activities in such a way as to ensure, so far as reasonably practicable, that employees and others will not be exposed to risk as part of their work activities.
- Ensure all plant and equipment is proactively maintained to ensure its safe use.
- Provide safety equipment and personal protective equipment when necessary and enforce its use.
- Encourage an open and ongoing dialogue with those individuals or organisations that have a bona fide interest in the company's activities and shall make available information on our health and safety performance on a regular basis.
- Where subcontractors are working on Komfort's behalf, we will ensure that their commitment to health and safety is comparable to ours, through pre-qualification and regular site audits. Where necessary Komfort will superimpose its policies, beliefs and standards onto those subcontractors.
- A commitment to consult with, train and ensure our employees have the correct knowledge, ability, skill and experience to carry out their work safely.
- All employees have a responsibility to work safely in line with statutory requirements, safe systems of work and other appropriate standards.

It is everyone's responsibility to ensure they personally, are fully aware of their responsibilities with regards to matters relating to health and safety. The organisation and arrangements for implementing this policy are set out in the Health and Safety Management System, available via the intranet and upon request.

Copies of this policy statement are available on the company business management system.

Signed:

S.D. Egink
OPERATIONS DIRECTOR

Anner Egink – Komfort Managing Director

Dated: January 2018

This procedure will be reviewed at regular intervals at least annually to ensure that it is functional, relevant to our business and ensures continual improvement and updated accordingly.

The details of the revisions will be identified and recorded

Revision	Details of Revisions	By Whom	Date
01	First draft	Steve Hawkins	January 2016
02	Revised layout in line with BMS	Steve Hawkins	March 2016
03	Change of Management Structure	Paul Allen	January 2017