

1. Introduction Mission Statement

Komfort Partitioning Limited recognises its responsibilities to the environment beyond its legal and regulatory requirements. As an organisation, we are committed to reducing our environmental impact and continually improving our environmental performance. This is an integral part of our business strategy and operating methods with monthly reviews and we will encourage customers, suppliers and other stakeholders to do the same.

2. Responsibilities

The Managing Directors has overall responsibility for ensuring the environmental policy is implemented. However, it is the responsibility of all employees to ensure the aims and objectives of this policy are met. The conformance team are responsible for ensuring accreditations are met and fully up to date.

3. Policy Aims

Komfort Partitioning Limited will endeavour to:

- Comply with and exceed all relevant regulatory requirements
- Continually improve and monitor our environmental performance
- Ensure annual ISO14001 accreditation
- Continually improve and reduce environmental impacts
- Incorporate environmental factors into business decisions
- Increase employee awareness and training

4. Paper, Cardboard, Plastic

Komfort Partitioning Limited will:

- Seek to minimise the use of paper in the office
- Purchase recycled and recyclable paper products
- As far as is reasonably practicable, all cardboard and plastic will be recycled
- We will consistently work with suppliers to reduce packaging

5. Energy and Water

Komfort Partitioning Limited will:

- Ensure lights and electrical equipment will be turned off when not in use
- We will monitor our water Ph levels to make sure there is no environmental impact of our waste water
- Heating will be adjusted where possible to ensure efficient energy consumption
- Energy consumption is recorded, monitored and reviewed monthly. This ensures a quick response to any adverse trends

6. Transport

Komfort Partitioning Limited will:

- Make sure its planned deliveries are as efficient as possible whilst minimising the environmental and congestion impact of its fleet
- Routes will be used to minimise the distance travelled and the fuel used
- All vehicles will be serviced and maintained to optimum environmental and performance standards

7. Monitoring and Improvement

Komfort Partitioning Limited will:

- Comply with and where possible exceed regulatory requirements
- Continually monitor and strive to improve environmental performance
- Continually monitor and strive to reduce our environmental impact
- Increase employee awareness through training
- Incorporate environmental factors into business decisions
- To review this policy annually and related business issues monthly

8. Culture

Komfort Partitioning Limited will:

- Involve staff at all levels in the implementation of this policy
- Review and when necessary update this policy at least annually, or when there are any significant business changes
- To work with staff, stakeholders, suppliers, contractors and any relevant bodies associated with the organisation
- Where possible use local labour and suppliers, to reduce our CO2 and help the community

Approved by:



Steve Eyles

Jim Smith

KPL Managing Directors

Date: January 2024

This procedure will be reviewed at regular intervals and updated accordingly. The details of the revisions will be identified and recorded.

Revision	Details of Revisions	By Whom	Date
01	Draft approval	John Cowdell	February 2020
02	Reviewed – No changes	Tim Smith	June 2022
02	Reviewed- No changes	Rob Reader	January 2023
02	Reviewed- No Changes	Rob Reader	January 2024